

February 19, 2008
Meeting of the Vestry of Saint Gregory of Nyssa Episcopal Church
7:30 PM in the Chapel
Next meeting: March 11, 2008

Attachments:

Building Projects Proposal
Year-to-date Financials
Comparison of Financials with January, 2007

Vestry members present:

Brad Erickson, Paul Fromberg, Anna Marie Hoos, Felipe Paris, Rick Storrs, Alissa Worthing

Guests:

Richard Anderson, Leesy Taggart

I. APPROVAL OF JANUARY, 2008 MINUTES

January, 2008 minutes approved.

II. TRANSITION DISCUSSION

Re Profile Team

No volunteers have come forward to be the official leader of the Profile Team. The first Profile Team meeting is scheduled for March 2, 2008. At that meeting, the plan is to decide which questions, among the many questions posed by the Diocesan Profile Template, our Profile Team will address. It is expected that the Profile Team will meet one Sunday and one weekday evening per month. Starting in early April, the Profile Team will do some group listening as well as individual conversations to complete the Profile. Anna Marie hopes to present a draft Profile at Spring Chapter.

Rick mentioned that Tom Devine had requested that the survey results be posted in the Members section of the SGN website and Rick said that he would make that happen.

AnnaMarie communicated Hillie's suggestion that we pray on one particular aspect of the Profile in each Sunday service. Felipe noted that no prayers for the Profile Team have been included in the 8:30 a.m. liturgy. AnnaMarie to follow up with Deacons.

Re Discernment Team

The Discernment Team will be called by Spring Chapter. We had a long discussion about whether the Discernment Team and the Search Team should be the same group and called at the same time. The conclusion was that we should focus on the Discernment Team for the moment, since we will not know until we have gotten further in the process whether a Search Team will need to be called. The task of the Discernment Team is to make an inventory of Paul's ministry and then compare that to the desires and goals illuminated by the Profile. It was reiterated that

the Discernment Team will not be making a recommendation to the Vestry; rather they will only present their findings of the intersection of Paul's ministry and the Profile.

The calling of the Discernment Team will follow the same process as the calling of the Profile Team: first a general announcement will be made, then any interested parties will voice their interest to the Vestry, then the Vestry will announce the members of the Discernment Team.

Motion:

Call the Discernment Team to analyze the Interim Rector's ministry as compared to the criteria illuminated by the Profile, without expressing an opinion or making a recommendation. Participation in the Discernment Team does not obligate or preclude participation in any future Search Team, if one is called.

Motion Passed.

Proposed names for Discernment Team members to be circulated and discussed online and voted on in April, 2008.

III. FACILITIES REPORT

Richard Anderson presented a list of proposed Building Projects and the cost of those projects, as determined by Bill Kurnizki, a contractor specializing in restoration of unique properties who has done extensive work on the Anderson's home in San Francisco. Richard and Bill did a thorough inspection of Saint Gregory's and determined that the five projects listed on the attached "Building Projects" document were the most urgent.

Paul, Richard and Bill all agreed that the back gate was unstable and that there is a real danger that it will come crashing down. Paul stated that unless it were repaired, he would not feel comfortable leading an Easter procession through the back gate.

In discussing whether there is enough money to begin these repairs, Leesy suggested that we consider debt service and whether we wanted to continue paying down the principal on the debt or go back to paying interest only. We should also maintain some sort of emergency fund. It was agreed that we need to do some fundraising for the Building Fund. Leesy communicated that Barb had expressed that she would be OK authorizing between \$9,000 and \$10,000 to spend on the Building Projects proposed by Richard.

Several Vestry members asked about competitive bids and expressed that they felt it was their fiduciary duty to collect competing bids for this work. Richard expressed discomfort with that idea, primarily because his contractor had a small window of time available and he did not want the process delayed, especially in light of Easter services and the instability of the back gate. After some discussion, Rick and AnnaMarie both agreed that they would try to get competitive bids within one week.

IV. FINANCIAL REPORT

Leesy presented her Year to Date Cash Flow Spreadsheet, along with a new spreadsheet she had developed comparing the current finances to the finances during the same time in 2007. Leesy will be presenting this comparison each month. Leesy noted that the \$13,866 net decrease for January, 2008 is due to a drop in unrestricted gifts received in January, largely due to the fact that 12/31 fell on a weekday and thus end of the year gifts were largely counted in December, 2007 numbers.

V. VESTRY RECRUITMENT AND DEANERY RECRUITMENT

We discussed possible recruits for the Vestry Secretary, Finance Commissioner and Membership Commissioner positions that will need to be filled this May. We then talked some about our Deanery representatives and recruiting new people to serve in that capacity. AnnaMarie clarified that Saint Gregory's gets one Deanery representative per 50 Members.

VI. CLERGY REPORT

Paul communicated that his time is primarily occupied with preparing the Holy Week liturgies.

We had a brief discussion about All Saints Company's use of the Saint Gregory's building and whether that relationship should be made more concrete. Paul advised against forcing that issue before Saint Gregory's calls a permanent rector. Rick suggested sending All Saints a letter inviting them to use the space in October.

Paul reminded everyone that Sunday, March 9th is the Feast of Saint Gregory's, New Member Sunday, and the church's 30th anniversary. We will celebrate with special coffee hours after the 8:30 and 10:30 services.

VII. COMMITTEE REPORTS

AnnaMarie reported that she found a new cost savings – the phone company was charging Saint Gregory's for an 800 phone number that we do not use.

Rick mentioned that if there is another recruiting event like the Ministry Faire, he would like to be involved at an earlier stage of the planning.

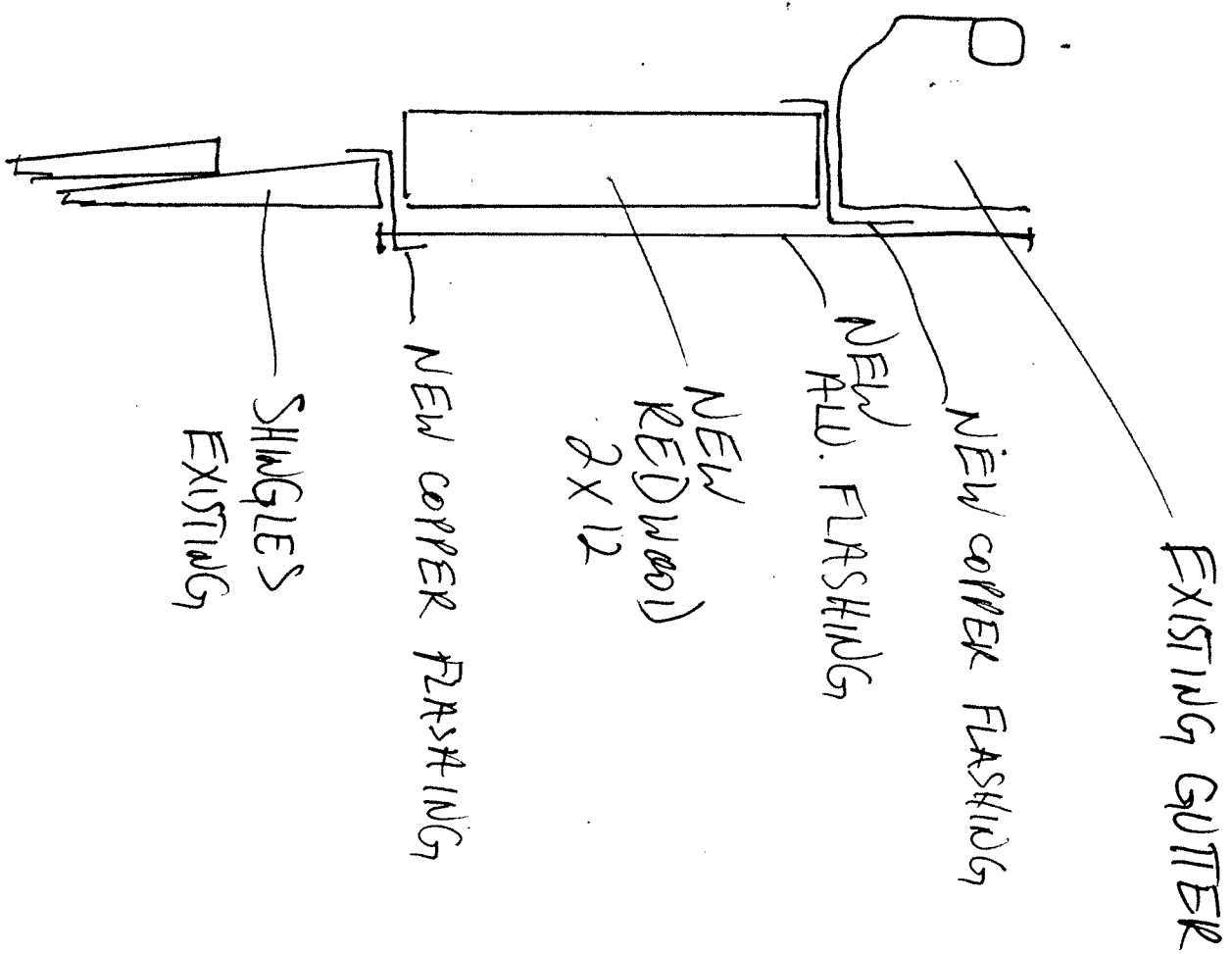
Felipe reported that the Membership Team has committed to the work of responding to all new visitor inquiries.

** meeting adjourned **

Next meeting March 11, 2008

Building Projects

Gate Archway and Fence Repair	\$5,585.00
Remove and Repair Dry Rot Top of SGN Sign	\$ 375.00
Administration Building Repair Correct Flashing Detail	\$4,890.00
Administration Building Repair Window Sill, Door Thresholds	\$ 475.00
Administration Building Flat Roof Replacement	\$3,850.00



	Gen'l operating funds	Building Fund	Icon Fund	Designated for Capital Projects by Vestry	Fall Retreat	Y&FM/ Events Fund	Outreach Passthrus	Pastoral Care Fund	Music Fund	Presb Discr. Fund (Fabian)	Presb Discr. Fund (Fromberg)	=Total Cash on account
Balance at 1/1/08	\$ 36,009	\$ 20,114	\$ 8,225	\$ 49,088	\$ 699	\$ (70)	\$ 2,590	\$ 1,505	\$ 2,476	\$ 2,000	\$ 2,559	\$ 125,196
+Money coming in:												
Bequests												\$ -
Cash from the Plate	\$ 944											\$ 944
Fundraising -- in			\$ 7,000									\$ 7,000
Interfund transfers												\$ -
Misc income	\$ 349											\$ 349
Restricted Gifts			\$ 189				\$ 321	\$ 25				\$ 535
Retreats - In												\$ -
Space Rental	\$ 2,678											\$ 2,678
Unrestricted Gifts	\$ 25,342											\$ 25,342
Other Grants												\$ -
Total Money coming in=	\$ 29,313	\$ -	\$ 7,189	\$ -	\$ -	\$ -	\$ 321	\$ 25	\$ -	\$ -	\$ -	\$ 36,849
-Money going out:												
Accounting & Finance	\$ (257)											\$ (257)
Assessment	\$ (5,987)											\$ (5,987)
Communications	\$ (162)											\$ (162)
Fundraising -- cost			\$ (282)									\$ (282)
Insurance	\$ (3,836)											\$ (3,836)
Interest on Loan	\$ (1,677)											\$ (1,677)
Interfund transfers												\$ -
Occupancy	\$ (2,880)											\$ (2,880)
Personnel	\$ (25,596)											\$ (25,596)
Principal Payments on Loan		\$ (823)										\$ (823)
Restricted Funds		\$ (1,952)					\$ (2,211)	\$ (200)		\$ (2,000)	\$ (1,970)	\$ (8,333)
Retreats - Out												\$ -
Space Use Expense	\$ (739)											\$ (739)
Supplies & Incidentals	\$ (2,047)											\$ (2,047)
Total Money going out=	\$ (43,179)	\$ (2,775)	\$ (282)	\$ -	\$ -	\$ -	\$ (2,211)	\$ (200)	\$ -	\$ (2,000)	\$ (1,970)	\$ (52,617)
Net Increase/(Decrease)	\$ (13,866)	\$ (2,775)	\$ 6,908	\$ -	\$ -	\$ -	\$ (1,890)	\$ (175)	\$ -	\$ (2,000)	\$ (1,970)	\$ (15,768)
=Balance at 1/31/08	\$ 22,143	\$ 17,340	\$ 15,132	\$ 49,088	\$ 699	\$ (70)	\$ 700	\$ 1,330	\$ 2,476	\$ 0	\$ 589	\$ 109,427
(held in Investment)		\$ 10,000		\$ 40,000								

Report prepared by Leesy Taggart, SGN Treasurer - please email treasurer@saintgregorys.org with any questions.

1. Loan balance on 1/1/08=	\$269,432
-Principal payments	\$823
=Loan balance on 1/31/08	\$268,609

