

January 15, 2008
Meeting of the Vestry of Saint Gregory of Nyssa Episcopal Church
7:30 PM in the Chapel
Next meeting: February 19, 2008

Attachments:

Year End 2007 Financials

Vestry members present:

Jessica Anderson, Brad Erickson, Anna Marie Hoos, Barb Nicol, Felipe Paris, Alissa Worthing

Guests:

Katherine Krebs, Leesy Taggart, Erin Worthing

I. APPROVAL OF DECEMBER, 2007 MINUTES

December, 2007 minutes approved.

II. FINANCIAL REPORT

See Year End 2007 Cash Flow attachment.

Income

Unrestricted gifts in 2007 were surprising and wonderful and thanks to the congregation's generosity, we ended the year with a \$5,400 surplus. "People did an awesome job of saying 'Yes!'" Were it not for that generosity and Paul Fromberg's dedication to special fundraising, we would have ended 2007 with a \$17,000 deficit. Leesy to focus on this extraordinary generosity in her Nyssa News "Notes from the Treasurer" piece. The Co-Convenors will acknowledge it in their next monthly newsletter.

Expenses

We ended the year \$10,000 over budget in expenses. This was due to some errors in calculating personnel costs and other minor issues.

We have budgeted a 13% increase in unrestricted gifts for 2008. Some were concerned that that is unsustainable. We discussed the fact that the increase in giving began back in 2006 when the transition was first announced. Leesy expressed confidence in 13% growth in unrestricted gifts for 2008.

Jessica asked about whether there was much gap between money pledged for the Icon project and money actually received. Leesy said that there was some gap but she would investigate further.

We discussed the Christmas Faire fundraiser. Katherine estimated that it brought in approximately \$1,500 and was pleased that it forged great new relationships with Fair Trade suppliers.

III. BUILDING AND FACILITIES

Jessica reported that when we recently attempted to replace the sprinkler heads in the rotunda, it was discovered that the pipe that would feed water to the sprinkler heads was broken. There are two options for replacing the pipe: it can either be hung in view under the rafters, or we will have to open up the roof of the building. For that reason, though the sprinkler set up is sufficient to alert the fire department to a fire, we can not be sure that any water will actually be fed to the sprinklers in the rotunda in the event of a fire. The sprinklers have been replaced in all of the ancillary rooms. More research is needed on what happened to the pipe and how we are going to replace it.

The new dishwasher has been purchased. It remains to arrange with someone, hopefully the delivery guys for the new dishwasher, to remove the commercial dishwasher. Susan Kellerman, Treasurer for The Food Pantry, provided all of the receipts and other information concerning the commercial dishwasher.

IV. CLERGY REPORT

Due to a misunderstanding about the number of hours Addie works (30 hours per week, not 35), there is \$6,000 extra in the personnel budget. Paul wants to pay that money to Sara Miles. The Vestry agreed that staff salary allocation is Paul's decision to make. Barb can make all the necessary FICA, etc. adjustments.

On February 10, 2008 after the 10:30 a.m. service, there will be a Ministry Faire at Saint Gregory's as part of our Lenten discipline of tithing time and talent to the church, culminating on Maundy Tuesday. The Ministry Faire is for recruiting, providing information, and firing people up to serve. The vestry decided that there should be a vestry service table and Brad volunteered to staff it.

Paul also called our attention to the Mardi Gras sign up board. The Mardi Gras meal will be red beans and rice and a talent show on February 3, 2008 after the 10:30 a.m. service.

Ash Wednesday services are at 7:00 a.m. and 7:00 p.m. on February 6, 2008.

Paul announced a new effort to make the 8:30 a.m. service more contemplative and prayerful: more silence, more reflection, more lectio divino. We will experiment with these changes throughout Lent and then evaluate how it all went.

Paul will be out of town from January 22, 2008 through January 29, 2008. He will be in Texas for some important family functions and the ordination of a friend.

New Years' Wish List

New carpet for the administration building – there is a mold issue. It was suggested that we perhaps try to prevent the leaking or seek an alternative to carpet for a more permanent solution to the mold issue.

V. SUNDAYS AT SAINT GREGORY'S

There needs to be better organization about clean up duties after the Sundays at Saint Gregory's community events. We discussed the possibility of the vestry planning for the Sundays at Saint Gregory's events for the entire year. There was resistance to that idea. The problem isn't so much with planning the events as with having people committed to clean up after them (so that Sara isn't doing it on Monday mornings). Paul clarified that the cleaning people now come on Friday nights and Sunday nights. All agreed that it helps to have a definite and enforced ending time for coordinating clean up crew. It is hard to find people willing to spend from 10:30 a.m. until 3 or 4 p.m. at the church on Sundays. The problem remains to be solved.

VI. EVENTS AT SAINT GREGORY'S

Previously, the Events Coordinator met prospective users of our space, supervised the signing of a contract, arranged for site monitors, and arranged for payment. With no dedicated Events Coordinator, we have to think strategically about events. What do we want the result of these events to be in five years? Right now, we are not trying to bring in any new events, we are just receiving the users that come to us.

This led to a discussion about the possibility of creating a vestry position of Arts Commissioner, which would include curatorial.

AnnaMarie asked whether we could add an Events / Space Rental page to the website that would include basic information about square footage, capacity, amenities and price.

We discussed how to price our space for events.

Paul needs a volunteer to do some work on events.

VII. EASTER IS COMING

Rita Haronian will be teaching the kids to sing something for Easter. Jessica is the Czarina but she needs helpers, including a chief usher. Cheryl is helping with the deacons and Andy is helping with the readings. Jessica asked about invitations and Paul suggested they continue that conversation outside the vestry meeting.

VIII. VESTRY COMPOSITION

We further discussed the possibility of adding an Arts Commissioner position to the vestry. This person's work could potentially encompass art and music-related events. At present, the artist contingent at Saint Gregory's is not directly represented on vestry. Paul encouraged us to step back and consider the question, "What is the mission of the vestry and how does that get carried out in the congregation?" All agreed that the best way to learn about the vestry is to visit a meeting and only the February, March and April meetings remain before the vestry election.

IX. COMMITTEE REPORTS

AnnaMarie reported that she created a Facebook page for Saint Gregory's.

Felipe reported that two members have changed their status to friends (Jake and Janet Ference) and Frances Baxley became a member.

X. TRANSITION

Jessica and Brad reported that their most recent meeting with Michael Barlowe was the most warm and collegial yet. They clarified again that we have three choices to consider in our transition:

1. Call Paul Fromberg as Rector;
2. Not call Paul Fromberg and do a national search for a rector; or
3. As Paul Fromberg again whether he would consider being a candidate, among others, in a national search.

The last time we checked in with Paul about option 3 above, he was not interested but it may be worth asking again, as that was eighteen months ago.

We then had a long discussion about finalizing the members to call to the Profile Team and what connections each potential member had to other members. We finally agreed on 10 members to call for the Profile Team:

1. Diana Landau (editor of final document)
2. AnnaMarie Hoos (vestry representative)
3. Katherine Powell Cohen
4. Hillie Cousart
5. Dave Cowan
6. Tom Divine
7. Randy Bowman
8. Dave Hurlbert
9. Susan Sutton
10. Julia McKeon

** meeting adjourned **

Next meeting February 19, 2008

CASH FLOW SUMMARY -- YTD Dec 31, 2007

	Gen'l operating funds	Writers & Artists Retreat	Fall Retreat	Outreach Passthrus	Vestry Designated Capital Fund	Building Fund	Icon Fund	Y&FM/ Events Fund	Pastoral Care Fund	Music Fund	Food Pantry Fund	Presb Discr. Fund (Fabian)	Presb Discr. Fund (Schell)	Presb Discr. Fund (Fromberg)	=Total Cash on account
Balance at 12/31/06	\$ 30,591	\$ (100)	\$ 1,958	\$ (755)	\$ 106,913	\$ (2,544)	\$ 5,394	\$ 573	\$ 870	\$ 3,282	\$ 82,065	\$ 4,433	\$ -	\$ -	\$ 232,681
+Money coming in:															
ASC Grant	\$ 157,000														\$ 157,000
Bequests															\$ -
Cash from the Plate	\$ 12,694														\$ 12,694
Misc income	\$ 2,306														\$ 2,306
Fundraising -- in	\$ 29,530						\$ 82,291								\$ 111,820
Interfund transfers 3	\$ 1,333	\$ 645		\$ 4,980		\$ 57,825	\$ 3,000	\$ 452						\$ 500	\$ 68,735
Outreach Passthrus - In				\$ 5,455											\$ 5,455
Restricted Gifts						\$ 1,452	\$ 26,192	\$ 1,980	\$ 1,765	\$ 233	\$ 18,777	\$ 2,000	\$ 3,000	\$ 3,480	\$ 58,878
Retreats - In		\$ 8,875	\$ 13,565												\$ 22,440
Space Rental 2	\$ 23,488					\$ 2,000									\$ 25,488
Unrestricted Gifts	\$ 333,609					\$ 750									\$ 334,359
Other Grants	\$ 3,750														\$ 3,750
Total Money coming in=	\$ 563,709	\$ 9,520	\$ 13,565	\$ 10,435	\$ -	\$ 62,027	\$ 111,482	\$ 2,432	\$ 1,765	\$ 233	\$ 18,777	\$ 2,000	\$ 3,000	\$ 3,980	\$ 802,924
-Money going out:															
Accounting & Finance	\$ (4,152)										\$ (13)				\$ (4,165)
Assessment	\$ (71,150)														\$ (71,150)
Communications	\$ (3,588)														\$ (3,588)
Fundraising -- cost	\$ (2,759)						\$ (24,052)								\$ (26,812)
Insurance	\$ (10,275)														\$ (10,275)
Interest on Loan 1	\$ (22,352)														\$ (22,352)
Interfund transfers 3	\$ (2,930)			\$ (1,000)	\$ (57,825)						\$ (3,147)	\$ (833)	\$ (3,000)		\$ (68,735)
Occupancy	\$ (42,866)														\$ (42,866)
Outreach Passthrus - Out				\$ (6,090)											\$ (6,090)
Personnel	\$ (363,583)														\$ (363,583)
Loan Principal Payments 1						\$ (9,040)									\$ (9,040)
Restricted Funds						\$ (30,329)	\$ (84,599)	\$ (3,075)	\$ (1,130)	\$ (1,039)	\$ (97,681)	\$ (3,600)		\$ (1,421)	\$ (222,875)
Retreats - Out		\$ (9,421)	\$ (14,823)												\$ (24,244)
Supplies & Incidentals	\$ (34,636)														\$ (34,636)
Total Money going out=	\$ (558,291)	\$ (9,421)	\$ (14,823)	\$ (7,090)	\$ (57,825)	\$ (39,368)	\$ (108,651)	\$ (3,075)	\$ (1,130)	\$ (1,039)	\$ (100,841)	\$ (4,433)	\$ (3,000)	\$ (1,421)	\$ (910,409)
Net Increase/(Decrease)	\$ 5,418	\$ 100	\$ (1,258)	\$ 3,345	\$ (57,825)	\$ 22,658	\$ 2,831	\$ (643)	\$ 635	\$ (806)	\$ (82,065)	\$ (2,433)	\$ -	\$ 2,559	\$ (107,485)
=Balance at 12/30/07	\$ 36,009	\$ (0)	\$ 699	\$ 2,590	\$ 49,088	\$ 20,114	\$ 8,225	\$ (70)	\$ 1,505	\$ 2,476	\$ -	\$ 2,000	\$ -	\$ 2,559	\$ 125,196
(held in Investment)					\$ 40,000	\$ 10,000									

1. Loan balance on 12/31/06=	\$ 278,471
-Principal payments	\$ (9,040)
=Loan balance on 12/31/07	\$ 269,432

2. A \$2000 security deposit from LPSI held in the Building Fund as a long term liability.

3. Interfund transfers:
a. \$1833 from Ops to Outreach to cover 2006 overpayment of Good Friday offering, per vestry
b. \$57,825 from Vestry Designated to Building to cover cost of painting bldg., per vestry
c. \$3000 from DS Discr Fund to Icon Fund, per DS
d. \$3147 from Pantry Fund to Outreach fund for final disbursement to The Food Pantry, per vestry
e. \$1000 donor restricted gift to guaranty Cristosal pledge redirected to Ops on fulfillment of pledge from other sources, per donor
f. \$500 from RF Discr Fund to PF Discr Fund, and \$333 from RF Discr Fund to Ops, per RF
g. \$645 from Ops to W&A Retreat Fund, to clear deficit from final W&A Retreat, per vestry
h. \$452 from Ops to Y&FM/Events, to clear deficit from Quest, less expected receipts, per vestry